

LOGAN TOWNSHIP
MAYOR AND COUNCIL BUDGET WORK SESSION
FEBRUARY 13, 2017
(minutes approved 3/7/2017)

The Budget Work Session of the Logan Township Council was called to order at 5:30pm by Mayor Frank W. Minor on the above date. The work session was held at the Municipal Building, 125 Main Street, Bridgeport, New Jersey.

Roll Call showed the following in attendance: Council: Doris Hall, Bernadine Jackson, Christopher Morris, Arthur Smith, and Mayor Frank W. Minor. Others in attendance were: Solicitor Brian Duffield, CFO Robert Best, PW Superintendent Mike Riley, Administrator Lyman Barnes and Municipal Clerk Linda Oswald.

Budget discussions opened.

Councilwoman Jackson addressed items to consider such as: Lobby furniture and artificial plants/greens for the lobby, digital sign, relocation of offices within the building. Lyman advised that a conference room with glass or plexi glass may be constructed in part of the lobby area. Renovations may be applied to the capital budget. Bernie and Doris will meet with the Administrator. Clerk's office needs new desk furniture. Brief discussion on records retention, storage and disposal.

Deputy Mayor Morris meeting with Mike Riley, Engineer Annina Hogan and the Sports Committee officers at the recreation fields to discuss needs and concerns. Baseball concession stand needs new roof; will be done by Public Works for labor cost savings. Discussion of lights for the fields. Approximate costs: softball field lights \$120,000 and soccer lights \$170,000. CFO Rob Best advised no tax increase this year. Remarks on debt paid off. Sports Groups and registration fees discussed. Rob gave explanation of capital budget; include in the capital budget, but not required to use it/spend. Consider it like a wish list, there to use but not obligated. New windows for Police Department. Court Room needs upgrades; conference tables on wheels for easy moving and no wear & tear on legs; projector for presentations.

Administrator met with Municipal Fire Chief Scott Oatman and Chief Sam Stinger on fire company needs.

Status on the computer issue.

Councilwoman Jackson started discussion on bus for Senior Citizen trips; presently use school bus through Holcomb Bus, not as flexible for planning purposes and not comfortable. Inquired about purchasing a shuttle bus. Administrator remarked that the approximate cost for purchase is \$150,000 with the County possibly paying for 50%.

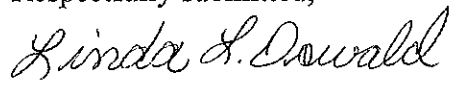
Approximately \$500,000 allotted for the road program. No road program in 2016.

A personnel committee will be formed and will meet prior to the firm conducting personnel evaluations.

Motion by Smith, second Jackson, to adjourn. All were in favor.

Meeting adjourned 6:31pm

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda L. Oswald".

Linda L. Oswald, RMC, CMR
Municipal Clerk