

**LOGAN TOWNSHIP  
REGULAR COUNCIL MEETING MINUTES  
March 20, 2018  
(minutes approved 4/3/2018)**

The Regular Meeting of the Logan Township Council was called to order at 7:08pm by Mayor Frank W. Minor on the above date. The meeting was held at the Municipal Building, 125 Main Street, Bridgeport, New Jersey.

Mayor Minor led the flag salute and a moment of silence. He thanked those serving in the military for their daily sacrifice. He then read the Open Public Meeting Act.

Roll Call showed the following in attendance: Council: Doris Hall, Bernadine Jackson, Christopher Morris, and Mayor Frank W. Minor. Others in attendance were: Solicitor Brian Duffield, Chief Robert Leash, CFO Margaret Smith, Administrator Lyman Barnes and Municipal Clerk Linda Oswald. Councilman Arthur Smith was absent.

**APPROVAL OF MINUTES:**

**March 6, 2018 Budget Meeting**

Motion by Jackson, second Morris, to approve minutes from the March 6, 2018 Budget Meeting.  
Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

**March 6, 2018 Work Session**

Motion by Morris, second Hall, to approve minutes from the March 6, 2018 Work Session.  
Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

**ORDINANCE #2-2018: Public Hearing/Second Reading**

AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Motion by Hall, second Jackson, to open to the public. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

No public comment.

Motion by Hall, second Jackson, to close to the public. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

Motion by Hall, second Jackson, to adopt Ordinance #2-2018 on second reading. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

**ORDINANCE #3-2018: Introduction/First Reading**

AN ORDINANCE ESTABLISHING THE SALARIES AND COMPENSATION OF THE VARIOUS TOWNSHIP OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF LOGAN FOR THE CALENDAR YEAR 2018

Discussion took place with Councilman Morris, Mayor Minor and Administrator Barnes. In particular, salary ranges for CFO, Building Inspector. All top end ranges were increased by 10% per the Mayor.

Motion by Hall, second Morris, to introduce Ordinance #3-2018 on first reading and set a public hearing for 4/17/2018. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

**PAYMENT OF BILLS:**

Motion by Jackson, second Hall, to pay all duly authorized bills. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

**RESOLUTION #78-2018:**

**INTRODUCTION OF THE 2018 MUNICIPAL BUDGET FOR LOGAN TOWNSHIP**

Motion by Hall, second Jackson, to introduce the 2018 Municipal Budget for Logan Township on first reading and set a public hearing for April 17, 2018 beginning 7:00pm at the Municipal Building. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

**RESOLUTION #79-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN APPROVING PAYMENT (#2) TO RONALD JANNEY ELECTRICAL CONTRACTOR, INC. FOR THE TOWNSHIP LINE PARK SPORTS FIELD LIGHTING 2017 PROJECT  
(*\$16,660.00*)

**RESOLUTION #80-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN APPROVING FORM OF PAYMENT (CASH) OF PERFORMANCE GUARANTEE AND ESCROW SUBMITTED FOR APPROVAL FOR A PROJECT BY LAKESIDE PROPERTY INVESTMENTS, LLC FOR PHASE 3 SITE WORK AND OTHER IMPROVEMENTS AFFECTING THE PARCEL KNOWN AS BLOCK 2801, LOT 39 ON THE OFFICIAL TAX MAP OF LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY PLANNING BOARD APPLICATION NO. 102-17

**RESOLUTION #81-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN APPROVING FORM OF PAYMENT (CASH) OF PERFORMANCE GUARANTEE AND ESCROW SUBMITTED FOR APPROVAL FOR A PROJECT BY DP PARTNERS LOGAN I, LP FOR SITE WORK AND OTHER IMPROVEMENTS AFFECTING THE PARCEL KNOWN AS BLOCK 2801, LOTS 30, 34-38 ON THE OFFICIAL TAX MAP OF LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY PLANNING BOARD APPLICATION NO. 104-17

**RESOLUTION #82-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN APPROVING FORM OF PAYMENT (CASH) OF PERFORMANCE GUARANTEE AND ESCROW SUBMITTED FOR APPROVAL FOR A PROJECT BY LAKESIDE PROPERTY INVESTMENTS, LLC FOR PHASE 2A SITE WORK AND OTHER IMPROVEMENTS AFFECTING THE PARCEL KNOWN AS BLOCK 2801, LOT 39 ON THE OFFICIAL TAX MAP OF LOGAN TOWNSHIP, GLOUCESTER COUNTY, NEW JERSEY PLANNING BOARD APPLICATION NO. 105-16

**RESOLUTION #83-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN MEMORIALIZING APPROVAL OF THE RENEWAL OF THE BRIDGEPORT SPEEDWAY RACING LICENSE FOR THE 2018 SEASON IN THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

**RESOLUTION #84-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING THE EXECUTION OF CONFERENCE SPACE AGREEMENT WITH THE HOLIDAY INN (\$300.00)

**RESOLUTION #85-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AWARDING AN EXTRAORDINARY UNSPECIFIABLE SERVICES CONTRACT TO THE MANNA GROUP, LLC FOR WEBSITE DESIGN, HOSTING, SUPPORT AND RELATED SERVICES FOR AN EMPLOYMENT PORTAL TO THE TOWNSHIP'S EXISTING WEBSITE

Motion by Hall, second Jackson, to adopt Resolutions #79 thru #85-2018. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

**RESOLUTION #86-2018:**

EMERGENCY TEMPORARY APPROPRIATIONS 2018

Motion by Morris, second Hall, to adopt Resolution #86-2018. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

**COUNCIL UPDATES:**

**Hall** – no update

**Jackson** – thanked township staff (Mike Riley and Linda Oswald) for their assistance in making sure that she and Councilwoman Hall arrived safely for meeting with the winter weather conditions tonight.

**Morris** – no update.

**Smith** -

**Mayor Minor** – no update

**REPORTS/CORRESPONDENCE:**

**Administrator** – no report

**Engineer** – no report (not present)

**JIF Safety Coordinator** – no report (not present)

**Municipal Fire Chief** – no report (not present)

**Police** – attached

**Public Works** – no report (not present)

**Solicitor** – no report

**Zoning Officer** – no report

No Old Business.

**NEW BUSINESS:**

**Letter of Resignation**

Submitted by Margaret "Meg" Smith as CFO  
Effective March 31, 2018

Motion by Morris, second Hall, to accept Letter of Resignation submitted by Margaret "Meg" Smith as CFO effective 3/31/18. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. MOTION CARRIED.

**RESOLUTION #87-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN APPOINTING WILLIAM PINE AS CHIEF MUNICIPAL FINANCIAL OFFICER FOR THE TOWNSHIP OF LOGAN *(effective 4/1/2018)*

**RESOLUTION #88-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN APPOINTING MARGARET "MEG" SMITH AS ASSISTANT TREASURER FOR THE TOWNSHIP OF LOGAN *(effective 4/1/2018)*

Motion by Morris, second Hall, to adopt Resolutions #87 & #88-2018. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. MOTION CARRIED.

**Letter of Resignation**

Planning Board Member Class IV  
Kevin Nixon  
Effective 3/12/2018

Motion by Jackson, second Morris, to accept Letter of Resignation submitted by Kevin Nixon effective 3/12/2018 as a Planning Board Member. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. MOTION CARRIED.

Mayor Minor thanked Kevin for his service to the township.

**RESOLUTION #89-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF LOGAN TOWNSHIP APPOINTING MEMBERS TO THE PLANNING BOARD IN THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY  
*(Barbara McGill as Class IV, Cynthia Mitchell Alt. #1, Dave Siek Alt. #2)*

**RESOLUTION #90-2018:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN  
APPOINTING ALTERNATE MEMBER TO THE ZONING BOARD OF ADJUSTMENT  
IN THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY  
(*Wayne Steward Alt. #2*)

Motion by Morris, second Hall, to adopt Resolutions #89 & #90-2018. Roll Call: Ayes: Hall, Jackson, Morris, Mayor Minor. Nays: None. **MOTION CARRIED.**

**Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund  
JIF 2017 Safety Incentive Program Award**

2017 TRICO JIF Safety Incentive Program

\$2,925.00 award to Logan Township

Due to employee's efforts, and to be used for recognition of employee's safety accomplishments.

Mayor Minor thanked all those responsible for making the award possible.

Motion by Hall, second Jackson, to open to the public. All were in favor.

Meeting opened to the public 7:28pm.

No public comment.

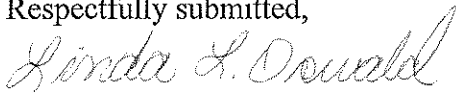
Motion by Hall, second Jackson, to close to the public. All were in favor.

Meeting closed to the public 7:28pm.

Motion by Jackson, second Morris, to adjourn meeting. All were in favor.

Meeting adjourned 7:28pm.

Respectfully submitted,



Linda L. Oswald, RMC, CMR  
Municipal Clerk