

**LOGAN TOWNSHIP  
COUNCIL WORK SESSION MINUTES**

**March 7, 2017**

*(minutes approved 3/21/17)*

The Work Session of the Logan Township Council was called to order at 7:00pm by Mayor Frank W. Minor on the above date. The meeting was held at the Municipal Building, 125 Main Street, Bridgeport, New Jersey.

Mayor Minor led the flag salute and a moment of silence. He thanked those serving in the military for their daily sacrifice. The Mayor then read the Open Public Meetings Act.

Roll Call showed the following in attendance: Council: Doris Hall, Bernadine Jackson, Christopher Morris, Arthur Smith and Mayor Frank W. Minor. Others in attendance were: Solicitor Brian Duffield, Engineer Annina Hogan, Lieutenant Joseph Flatley, Administrator Lyman Barnes and Municipal Clerk Linda Oswald.

**APPROVAL OF MINUTES:**

**February 13, 2017 Budget Work Session**

Motion by Morris, second Jackson, to approve minutes from the Budget Work Session of February 13, 2017. Roll Call: Ayes: Hall, Jackson, Morris, Smith, Mayor Minor. **MOTION CARRIED.**

**February 21, 2017 Regular Meeting**

Motion by Smith, second Morris, to approve minutes from the Regular Meeting of February 21, 2017. Roll Call: Ayes: Jackson, Morris, Smith, Mayor Minor. Abstain: Hall **MOTION CARRIED.**

**PAYMENT OF BILLS:**

Motion by Jackson, second Smith, to pay all duly authorized bills. Roll Call: Ayes: Hall, Jackson, Morris, Smith, Mayor Minor. **MOTION CARRIED.**

**RESOLUTION #73-2017:**

RESOLUTION APPROVING PROMOTION OF OFFICER RYAN RAGONE TO THE RANK OF PATROL OFFICER 4<sup>TH</sup> CLASS IN THE LOGAN TOWNSHIP POLICE DEPARTMENT, TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

**RESOLUTION #74-2017:**

RESOLUTION AUTHORIZING CANCELLATION AND/OR REFUND OF REAL ESTATE TAXES AND OTHER MISCELLANEOUS REFUNDS AND CANCELLATIONS  
*(refunds)*

**RESOLUTION #75-2017:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN APPROVING PAYMENT (#3) TO LEVY CONSTRUCTION COMPANY, INC. FOR THE LOGAN TOWNSHIP MUNICIPAL COMPLEX STORAGE BUILDING (\$71,530.20)

**RESOLUTION #76-2017:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING THE DISPOSAL OF CERTAIN MUNICIPAL PERSONAL PROPERTY NOT NEEDED FOR PUBLIC USE *(SCBA Bottles, SCBA Brackets, Gear Washer)*

**RESOLUTION #77-2017:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE AFFECTING A PARCEL NOW OR FORMERLY KNOWN AS BLOCK 40.01, LOT 2 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF LOGAN PLANNING BOARD APPLICATION NO. 108-97

**RESOLUTION #78-2017:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE AFFECTING A PARCEL NOW OR FORMERLY KNOWN AS BLOCK 1701, LOT 2 (DUNKIN' DONUTS) ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF LOGAN PLANNING BOARD APPLICATION NO. 100-03

**RESOLUTION #79-2017:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE AFFECTING A PARCEL NOW OR FORMERLY KNOWN AS BLOCK 2901, LOT 15 (BECHTON, DICKINSON & COMPANY) ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF LOGAN PLANNING BOARD APPLICATION NO. 100-05

**RESOLUTION #80-2017:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE AFFECTING A PARCEL NOW OR FORMERLY KNOWN AS BLOCK 1503, LOT 4 (BARNCO WOODWORKS, L.L.C.) ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF LOGAN ZONING BOARD APPLICATION NO. 01-07Z

**RESOLUTION #81-2017:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE AFFECTING A PARCEL NOW OR FORMERLY KNOWN AS BLOCK 44, LOT 7.07 (THE GATEWAY, BUILDING A) ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF LOGAN

**RESOLUTION #82-2017:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN AUTHORIZING RELEASE OF THE PERFORMANCE GUARANTEE AFFECTING A PARCEL NOW OR FORMERLY KNOWN AS BLOCK 2902, LOT 29 ON THE OFFICIAL TAX MAP OF THE TOWNSHIP OF LOGAN PLANNING BOARD APPLICATION NO. 403-13

Motion by Hall, second Jackson, to adopt Resolutions #73 thru #82-2017. Roll Call: Ayes: Hall, Jackson, Morris, Smith, Mayor Minor. **MOTION CARRIED.**

**RESOLUTION #83-2017:**

RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWNSHIP OF LOGAN, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY, ACCEPTING RETIREMENT NOTICE OF ROBERT L. BEST

Motion by Morris, second Jackson, to adopt Resolution #83-2017. Roll Call: Ayes: Hall, Jackson, Morris, Smith, Mayor Minor. **MOTION CARRIED.**

Mayor Minor thanked Rob Best for his 30 years of service to the township. Councilwoman Hall also thanked him, with a heavy heart, for all his years of service, all of his good work that he has done for township and for always having and doing what was in the best interest of the township and very sorry to see him leave. Councilwoman Jackson thanked him for his 30 years of service, wished him all the best in every endeavor and hopes he gets years to enjoy retirement.

No Old Business.

## **NEW BUSINESS:**

Mayor Minor addressed an issue that came about recently with the new Personnel Policy and Procedures Manual. He is requesting all of Council to review the new manual and make a decision reverting back to a policy that was in the previous Personnel Policy and Procedures Manual allowing employees to be paid overtime for vacation, sick and personal time, and for the solicitor and administrator to prepare a resolution. All of Council were in agreement to make the change back; with Deputy Mayor Morris also wanting time to review the manual. Administrator Barnes addressed Council that it was a simple oversight when modeling the township manual with the JIF model template. The newly adopted Personnel Policy and Procedures Manual can be amended by resolution to reflect the former language regarding overtime pay and make it retroactive to resolve the issue and compensate the employees that were affected.

### **Letter of Resignation as a Board Member of the Logan Township MUA**

Arthur Smith

Effective March 31<sup>st</sup>, 2017

Motion by Hall, second Jackson, to accept Letter of Resignation submitted by Art Smith as a Board Member of the Logan Township MUA effective 3/31/17. Roll Call: Ayes: Hall, Jackson, Morris, Smith, Mayor Minor. **MOTION CARRIED.**

### **Membership Application**

Logan Township Fire Company

New Castle Lane

Patrick Cliver

Motion by Morris, second Jackson, to accept Membership Application submitted by Patrick Cliver to the Logan Township Fire Company. Roll Call: Ayes: Hall, Jackson, Morris, Smith, Mayor Minor. **MOTION CARRIED.**

### **Bridgeport Speedway**

Annual Racing License Renewal

2017 Racing Season

Motion by Morris, second Hall, to approve renewal of the Bridgeport Speedway Racing License for the 2017 racing season, contingent upon receiving Certification of Taxes. Roll Call: Ayes: Hall, Jackson, Morris, Smith, Mayor Minor. **MOTION CARRIED.**

### **Temporary Use Permit**

Bridgeport Speedway

Overnight Camping

(designated race dates)

Motion by Hall, second Smith, to approve Temporary Use Permit for Bridgeport Speedway. Roll Call: Ayes: Hall, Jackson, Morris, Smith, Mayor Minor. **MOTION CARRIED.**

Motion by Hall, second Jackson, to open to the public. All were in favor.

Meeting opened to the public 7:17pm.

*Additional New Business Items were discussed.*

Councilman Smith addressed fellow Council Members with the request made by the YMCA for the Summer Camp program wanting use the Township Line Park parking lot as a pickup and drop off bus location for approximately 40 children and 6 counselors Monday thru Friday June through September 1<sup>st</sup> from 8:30am to 4:30pm. Per the State, a pick up and drop off site requires restroom facilities. They are a non-profit organization and does include Logan Township youth, besides the local areas. It was advised that an Application for Use of Athletic Fields needs to be submitted, along with a Certificate of Liability Insurance for the next meeting of March 21<sup>st</sup>.

Mayor Minor advised of a letter received by Chief Robert Leash from Sergeant Rieger of the Woolwich Police Department dated March 6<sup>th</sup> commending Officer Haas and K-9 Hunter for their assistance on February 25<sup>th</sup> in the apprehension of a suspicious subject resulting from a motor vehicle stop.

No comment by the public.

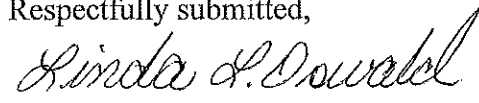
Motion by Hall, second Smith, to close to the public. All were in favor.

Meeting closed to the public 7:25pm.

Motion by Morris, second Hall, to adjourn meeting. All were in favor.

Meeting adjourned 7:25pm.

Respectfully submitted,



Linda L. Oswald, RMC, CMR  
Municipal Clerk